

## SECOM Group Information Security Basic Policy

The SECOM Group aims to build a "social system industry" that provides services that are safe and convenient to society in a comprehensive and integrated manner, forming the foundation of a prosperous society. The basic policy on information security that should be established by the SECOM Group is as follows:

### 1. Handling of Information

#### (1) Confidentiality

All information obtained in the course of duties shall be kept confidential and not disclosed. Appropriate protective measures shall be taken to maintain the accuracy and completeness of the information.

#### (2) Qualification and Necessity

Handling of information is permitted only to those who are qualified and recognized as necessary, and this principle shall be strictly enforced.

#### (3) Fitness for Purpose

Information shall not be used or utilized for purposes other than legitimate purposes in accordance with laws and contracts, or purposes authorized within the company.

### 2. Compliance with Laws and Regulations

Compliance with laws, national guidelines, contractual obligations, and other social norms related to information security shall be ensured.

### 3. Maintaining Management Foundation

Necessary measures shall be taken as appropriate to address all information security risks related to the business operations of the SECOM Group, and these measures shall be continuously reviewed to maintain a stable management foundation.

### 4. Governance

#### (1) An Information Security Officer responsible for overseeing information security matters within the SECOM Group shall be appointed at SECOM Co., Ltd.

This Officer shall be directly accountable to the President of SECOM Co., Ltd.

#### (2) The officers responsible for each field at SECOM Co., Ltd. shall be responsible for the management and operation of information security matters in their respective fields, and shall report and propose to the President of SECOM Co., Ltd. in cooperation with the Information Security Officer as necessary.